

Entry Example for Application Form

Tuition exemption Application Form for AY2024 Spring semester <<For international students/New students version>>

* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : April X, 2024

Application form must be carefully filled by the applicants themselves.
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.
Provide family information at the time of application.

To The President of the University of Tsukuba

Student ID Number : 202400000 Enrollment Year : 2024 Month : 4 Admission/Transfer Admission long-term study Y (year · N)

Scheduled Year of Completion: 2028 Month : 3

Affiliation School Degree Programs Science and Engineering College Sciences Year 1

Name in Katakana ツクuba

Name (block letters) Tsukuuba

* Please write your name in handwritten block style.

* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for the tuition fees exemption
 both the tuition fees exemption and deferment

Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason) 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

* Please write in this section in Japanese.

Income situation of the household

Current source of household income

In case of no or little regular income, please explain your ways to make your living.

Please write in Japanese in this section as much as possible.

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence).

	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)
①History of Leave of Absence						

②Students studying beyond the standard course term

(Write the exceeding period below. The base date for this term is September 30, 2024.)

Exceeding period	year	month
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Refer: Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

[Caution]

Applicants must fill in Affiliation and school year as of April 1, 2024

Please choose either one.
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of August 2024, and payment slip is required to make this payment. There is a handling fees charged to payers.

Reason for applying for tuition fees exemption. [All applicants]

Check the most appropriate reason for applying for tuition fees exemption.

"①History of Leave of Absence", "②Students studying beyond the standard course term" and "⑨Tuition fees exemption result for AY2023" of back side have nothing to do with New students in AY2024.
So, some oblique lines are drawn at that sections. New students don't have to fill in the section.

Do not use an erasable type of pen or pencil.

Use only a black or blue ballpoint pen.

To make a correction, draw a double line (=) through the incorrect entry.

(Correction seal is not necessary.)

Do not use any correction tape to erase wrong information.)

Entry

Family and Income
 [Fill in only "name, age, occupation, and Place of work / length of work".]
 [Family]
 •International students should only fill in information on their family members who live in Japan at the time of application.
 [Income]
 Do NOT fill in this part.

[All applicants]
 •Circle the campus where you study.

Persons attending school in Japan (excluding the applicant)
 •Persons who are attending school in Japan at the time of application.

Special Deductions
 •Make sure to circle the applicable items and enter required information.
 •Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of April 1, 2024)	School Science and Engineering	College Engineering Sciences	Year 1			
Degree Programs	Program		Year			
Student ID Number	2 0 2 4 0 0 0 0 0		Name Tsukuuba			
Applicant Address, etc. (〒 305-8577)	Tennodai 1-1-1, Tsukuba, Ibaraki		Family Address, etc. (〒)			
TEL 090-1234-XXXX	United States of America ××State ▲▲		TEL			
* For international students, fill information about your spouse and children who live in Japan at the time of application.						
⑥ Family and Income * Do NOT fill in information on income.	Family members (spouse and children who live in Japan)					
	Relationship to applicant	Applicant	Spouse	Child		
	Name					
	Age	21				
	Occupation	Student				
	Place of work					
	Length of work	year(s)	year(s)	year(s)	year(s)	year(s)
		(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)
	Income amount*					
	Employment Earning					
Pension (old age pension) *						
Pension (Disablement, Survivorship etc)						
Unemployment Insurance						
Public Assistance						
Other ()						
Total						
Income other than Employment Income						
Business income (business, etc.)						
Land Rent, House Rent, Interest, Dividend						
Child Support, etc.						
Others ()						
Retirement Benefit						
Insurance						
Other ()						
Total						
⑦ Special Deductions	Commuting from	<input checked="" type="radio"/> Home	Tokyo Campus	Admission fee exemption request (AY2024)	Yes <input type="radio"/> No <input checked="" type="radio"/>	大学料納付額 (2024年度) 千円
	Tuition fees exemption result for AY2023	Spring semester (Full - Half - One-third - Two-thirds - Not granted - Not applied)	Fall Semester (Full - Half - One-third - Two-thirds - Not granted - Not applied)	授業料納付額 (2023年度) 千円		
⑦ Scholarship						(Estimated annual amount received)
Scholarship Name: Example: ■■scholarship						360 thou.yen
⑧ Persons Attending School	Relationship	Name	Age	Management Categories	School Categories	Commuting from
	husband	Amakuubo	22	<input checked="" type="radio"/> National <input type="radio"/> Public <input type="radio"/> Private	Elementary school/Junior High School/Senior High School/College/University (School Name) University (AY2021 enrollment 4Grade)	<input checked="" type="radio"/> Home <input type="radio"/> Other
				National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) (AY enrollment Grade)	Home Other Half-Part
				National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) (AY enrollment Grade)	Home Other Half-Part
⑨ Special Deductions	Household with Disabled Persons	Relationship () * Disabled		Disability pension Y/N		人
	Household with Persons Needing Long-Term treatment	Relationship () Name ()		Disability pension Y/N		
	Main Financial Supporter Living Separately	Address		Separation period Year Month -(months)		合計(千円)
	Disaster, Storm/Flood Damage, Burglary, etc.	Details of Damage		Amount of Damage (January 2022–December 2022) thou.yen		
* 大学認定	申請理由	一般 事情(死亡) 事情(災害) 事情(失職) 事情(その他)	過去に休学 有 ・ 無	学力 成績	単位数	支援室チェック欄
家族数	人	独立生計者 (該当) ・ 無	生活保護世帯 該当 ・ 無	学力特例 該当 ・ 無		学生生活課
		多子世帯 該当 ・ 無		備考		

* "大学認定欄" section is for University use only

Address, etc. [All applicants]
 • The university may contact applicants to confirm the application contents. Please enter valid telephone number.
 • When family lives overseas, entry of family address is not mandatory.

Application For Admission fee exemption (AY2024)
 •Circle "YES" if applied.
 •Circle "Persons who didn't need to pay" if you completed Master's Programs at University of Tsukuba Graduate Schools in March 2024, and continuously take Doctoral Program at University of Tsukuba Graduate Schools.

Scholarship
 •Fill in received scholarship(s) information (only grants without repayment obligation)
 •Fill in the correct scholarship name.
 •Fill in the estimated annual scholarship amount you will receive for AY2024.